

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
March 17, 2022

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members Brian Kolk, John Grimes, Dawn Finch, Steve Heiss, Bill Kunnen, Kris Carpenter.
Absent: Mike Oosterhouse, Brian Hettinger.

Guests: Krystyna Prewitt.

2. Approval of March meeting agenda:

Motion was made by Steve Heiss, seconded by John Grimes to approve the March meeting agenda; motion approved.

3. Approval of February meeting minutes:

Motion was made by John Grimes, seconded by Kris Carpenter to approve the February 2022 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve February Treasurer's Report:

John Grimes submitted a written Treasurer's Report. Total revenue for the month of February 2022 was \$25,394. Notable income items were \$11,354 from tax revenues from Dayton and Sheridan townships plus a small amount from the City of Fremont. This constituted 45% of the month's revenue. Memberships including a Tivity payment were \$5,476 which was nearly the same as the previous two months. Other notable revenue sources were \$3,666 from rentals of the community room, pool, south commons, etc., \$1,575 from our tenants, and \$1,914 in drop-ins. Concession sales were also healthy at \$590.

Total expenses for the month were \$23,202 for a monthly profit of approximately \$2,192. Major expenses were \$5,165 for wages, \$653 for concessions supplies, \$1,168 for repairs and maintenances, and \$12,885 for utilities (approximately 56% of the month's expenses). The DTE bill before adding the \$1,000 was approximately \$7,700 for one of our highest DTE bills ever. With better weather, we should start to see this expense decline. The concessions supplies exceeded the concession sales, but most of the purchases were near the end of the month and we are selling those concessions in March.

\$5,000 was transferred into the Reserve Account bringing it up to just over \$55,000.

Motion to approve the February Treasurer's Report by Kris Carpenter, seconded by Steve Heiss; motion passed.

6. Approve January Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable is \$11,868.44. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount.

Our current bank balances as of 16 March 2022 were as follow:

Checking:	\$103,270.00
Reserve:	\$ 55,014.16
Pickleball:	\$ 2,856.47

Along with the \$103,000 in our checking account, before our next meeting, we should receive \$1,575 from three of our tenants and I estimate receiving approximately \$8,000 from memberships, drop ins, concessions, etc., for a total of approximately \$112,500.

We will have three payrolls to cover before our next meeting and I am estimating them at approximately \$2,500 per payroll for a total of \$7,500. Deducting the payrolls from our estimated potential resources leaves approximately \$105,000 with which to pay our current accounts payable.

I recommend paying all of the bills listed on the attached Accounts Payable sheet for a total of \$11,868.44 plus, the DTE + \$1,000 invoice when received. After all bills are paid, I estimate that we will pay out around \$20,000 leaving approximately \$85,000 in our checking account going into next month.

Motion to approve the payments and the DTE bill plus \$1,000 made by John Grimes, seconded by Steve Heiss; motion passed.

7. Review Old Business:

- A. FCRA Audit. Audit will start March 28, 2022
- B. Boiler. Boiler maintenance has been completed and passed inspection.
- C. Community Room chairs. Two hundred (200) chairs have been purchases from Menard's.
- D. Pool Equipment. An order for a new chlorinator has been placed and delivery will be in 4-6 weeks.

8. Recreation Authority New Business for Board Discussion and Action:

- A. FCRA Board Officers Elections will be at our April meeting, April 21. 2022.

9. Director's Report:

We are approximately half-way through swim lessons which started March 3 and run through April 2. We will gross approximately \$1,755 before paying our swim instructor, Mary. Another round of classes will be starting up: Tae Kwan Do will start Monday, March 28 and Low Impact Aerobics will start on Monday, April 4. We had a Family Night for Rec Center for members only on Saturday, March 5 from 5:00 – 8:00 p.m. While we did have families attend, it wasn't as well attended as I had expected. Compass Driving School (Grant Swinger) will be having Segment 1 and 2 classes here starting the end of this month, June, and August. Mom2Mom sale is on Saturday, March 19 from 9:00 – 2:00 p.m. I have 20 vendors who have rented 30 tables/spaces. We've grossed \$435 from the table rentals. I'm very pleased with the response for this first-time event and I'm planning another Mom2Mom sale on October 8. Speaking of tables, we've purchased another dozen 8' foot tables from Menards. We have the New Ocea Free Trappers Gun Show on Sunday, March 20 from 9:00 a.m. – 3:00 p.m. They have already booked the Community Room for the March 2023 gun show. Egg Splash is on Saturday, April 16 from 1:00 – 4:00 p.m. The Chamber of Commerce will have the annual Home and Garden Show at the Rec Center. They have booked the Community Room gymnasium. They were charged \$500 for this and I'm hoping it will lead to use getting Jingle Mingle back at the Rec Center. The Home and Garden show is on Saturday, April 30. Also, The Chamber of Commerce will have its annual meeting in the Community Room on Thursday, May 12 from 11:00 a.m. – 1:00 p.m. White Tails Unlimited will have its fundraiser in the Community Room April 22 from 5:00 – 9:00 p.m. I've organized a one-day bus trip to Shishewana on Wednesday, June 22. We'll leave and return from the Rec Center. Cost is \$40 per person. We will be going back to our Spring/Summer hours starting April 1. That means we will not be open on Sundays.

10. Committee Reports:

- A. Personnel Committee: None
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: None
- D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting April 21, 2022

13. Motion by John Grimes, seconded by Steve Heiss to adjourn the regular meeting at 8:09 p.m.; motion passed.

Dawn Finch, Secretary